



Payroll Calendar 2017 - 2018

SUMMER SESSION 2017

June 2017							
Wk	Su	Mo	Tu	We	Th	Fr	Sa
					1	2	3
	4	5	6	7	8	9	10
1	11	12	13	14	15	16	17
2	18	19	20	21	22	23	24
3	25	26	27	28	29	30	30
July 2017							
Wk	Su	Mo	Tu	We	Th	Fr	Sa
							1
4	2	3	4	5	6	7	8
5	9	10	11	12	13	14	15
6	16	17	18	19	20	21	22
7	23	24	25	26	27	28	29
8	30	31					

FALL SEMESTER 2017

August 2017							
Wk	Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4	5
	6	7	8	9	10	11	12
	13	14	15	16	17	18	19
1	20	21	22	23	24	25	26
2	27	28	29	30	31		
September 2017							
Wk	Su	Mo	Tu	We	Th	Fr	Sa
						1	2
3	3	4	5	6	7	8	9
4	10	11	12	13	14	15	16
5	17	18	19	20	21	22	23
6	24	25	26	27	28	29	30
October 2017							
Wk	Su	Mo	Tu	We	Th	Fr	Sa
7	1	2	3	4	5	6	7
8	8	9	10	11	12	13	14
9	15	16	17	18	19	20	21
10	22	23	24	25	26	27	28
11	29	30	31				
November 2017							
Wk	Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3	4
12	5	6	7	8	9	10	11
13	12	13	14	15	16	17	18
14	19	20	21	22	23	24	25
15	26	27	28	29	30	30	
December 2017							
Wk	Su	Mo	Tu	We	Th	Fr	Sa
						1	2
16	3	4	5	6	7	8	9
17	10	11	12	13	14	15	16
18	17	18	19	20	21	22	23
	24	25	26	27	28	29	30
	31						

SPRING SEMESTER 2018

January 2018							
Wk	Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5	6
	7	8	9	10	11	12	13
1	14	15	16	17	18	19	20
2	21	22	23	24	25	26	27
3	28	29	30	31			
February 2018							
Wk	Su	Mo	Tu	We	Th	Fr	Sa
					1	2	3
4	4	5	6	7	8	9	10
5	11	12	13	14	15	16	17
6	18	19	20	21	22	23	24
7	25	26	27	28			
March 2018							
Wk	Su	Mo	Tu	We	Th	Fr	Sa
					1	2	3
8	4	5	6	7	8	9	10
9	11	12	13	14	15	16	17
10	18	19	20	21	22	23	24
11	25	26	27	28	29	30	31
April 2018							
Wk	Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6	7
12	8	9	10	11	12	13	14
13	15	16	17	18	19	20	21
14	22	23	24	25	26	27	28
15	29	30					
May 2018							
Wk	Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4	5
16	6	7	8	9	10	11	12
17	13	14	15	16	17	18	19
18	20	21	22	23	24	25	26
	27	28	29	30	31		

EM = End of Month Payroll:
Management, Faculty and Classified

MD = Mid-Month Payroll:
Temporary, Hourly, Students

LEGEND	
	More than 1 activity on some dates
	Campus Closed
	EM Payroll Deadline
	EM Pay Day
	MD Payroll Deadline
	MD Web Approval, by NOON
	MD Pay Day
	Payroll Lock Out (HR/Fiscal use)

EM Payroll Deadline – All leave forms, time sheets and personnel changes due for Management, Faculty and Staff.

MD Deadline – Paper time sheets and web approvals for temporary/hourly/students. Due to holidays and weekends, this date can be prior to the 1st of the month.

Payroll Lock Out – These dates are for information only, for HR and Fiscal. No payroll or job record changes.

Please note that dates are subject to change. Contact the Payroll Office with any questions. Thank you.

SUMMER SESSION 2017 June 12 - August 4 Independence Day: July 4*	FALL SEMESTER 2017 August 21 – December 22	SPRING SEMESTER 2018 January 16 – May 18
	Flex Days: August 15 – 18 Labor Day: September 4* Flex Days: October 6, 9-10 Veterans Day: November 10* (Observance) Thanksgiving Day: November 23* Board Holidays: November 24 – 25 Finals: December 16, 18-22 Christmas: December 25* Board Holiday: December 26-29 New Year's Day: January 1* Floating Board Holiday: January 2	Flex Days: January 10 - 12 Martin Luther King: January 15* Lincoln Day: February 16* Board Holiday: February 17 Washington Day: February 19* Board Holiday: April 2 Spring Break: April 3 – 7 Finals: May 12, 14-18 Memorial Day: May 28*

*Mandated Holidays as specified by Education Code section 79020